

19th Annual KLAMATH COUNTRY VOLUNTEER OF THE YEAR EVENT

“The People’s Choice Awards”

GENERAL INFORMATION:

The United Way Volunteer Center's **Volunteer of the Year Awards & Recognition Event** is an annual celebration held during national Volunteer Week to honor Klamath County citizens, organizations, and schools for outstanding community service. **Every nominee receives an award** and is recognized. This event is presented annually by United Way in partnership with the Klamath County Commissioners. Entry forms are available at United Way, 136 N. Third St., or on-line at www.unitedwayoftheklamathbasin.org/volunteer.

The Volunteer Center's purpose is to enhance the spirit of volunteerism within Klamath County through recruitment, training, and referral of volunteers to non-profit organizations in need of help. Each year, local media members judge every nomination and select 10 finalists in the following categories:

TYPE	NUMBER	AGE GROUP
Senior	2	55 years and over
Adult	2	19 to 54 years
Youth*	4	18 years and younger (*winners also receive \$500 savings bond)
Education	1	(see criteria below)
Public Safety And/Or		(see public safety criteria below)
Public Service	1	agency, media, school, church, club
VOLUNTEER OF THE YEAR	1	an individual selected from top five categories

Each organization must serve the community at large. Religious, fraternal or professional groups that provide services only to their members are not eligible. The 10 finalists **will be notified** of their selection on **April 9, 2012**. The awards **will be presented** at the 19th Annual Klamath Country Volunteer of the Year celebration and luncheon from 12--1:30 p.m., Tuesday, **April 17, 2012** at the Senior Citizen’s Council, 2045 Arthur Street in Klamath Falls. Reservations for this event are required and can be made by contacting United Way, 882-5558.

ELIGIBILITY:

- An individual or group active in volunteer efforts may be nominated for work done during the past 12 months.
- The volunteer work must be done in Klamath County & bordering towns in California.
- Individuals or groups that volunteer on work-released time and for student course credits are eligible.
- **Education Award** is for any individual or group, regardless of age, who volunteers specifically in the area of education from grades Pre-K through grade 12 at public or private schools. (A senior, adult, or youth who volunteers in the area of education may be eligible in either category).
- **Youth Award** is for individuals 18 years or younger at the time of nomination. Youth groups are eligible for the Education award only. *Four Individual youth finalists will each receive a \$500 savings bond.
- **Public Safety Award** is for any individual or group, regardless of age, who is involved with public safety. The individual must be a volunteer of any governmental agency or private business where the primary focus is on emergency responses. This category will be scored with **Public Service** with only one finalist selected.

NOMINATING PROCEDURES:

- The nomination form must be filled out completely and legibly (please print or type). An incomplete or unsigned nomination form disqualifies the nomination.
- Any individual or group may nominate more than one candidate, or nominate themselves.
- **Entry forms must be submitted** to United Way office **no later than 12 noon on April 5, 2012**.
- Pertinent supplementary information (no more than 2 pages) may be submitted along with the entry form. This may include letters, newspaper clips, photos, etc. Videotapes will not be accepted.
- The judges may request additional information from nominees, nominator, or volunteers' organizations. Judges also reserve the right to re-categorize an entry when appropriate (nominator to be notified).
- The decision of the judges is final. The nomination forms and supplementary information become the property of United Way of the Klamath Basin and cannot be returned.

SELECTION CRITERIA:

The nominations will be judged based on the two criteria listed below with each having a total of 25 points possible. Please limit responses to no more than two pages (please type or print legibly).

Leadership & Commitment....Please comment on the amount of time, personal leadership skills, talents, any special characteristics and qualifications the nominee has shown in the service to your organization or school.

Impact & Achievement...Please comment on the overall tasks and benefits the nominee has provided your organization or school. How important was his/her accomplishment to the overall success of your organization or school and to the general benefit of our community?

NOMINATION FORM: (Submit one application for each nominee) **(MARK ONE CATEGORY ONLY)**

Check One: ___ Youth ___ Adult ___ Public Safety & Public Service
 ___ Education ___ Senior

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I. NOMINEE: Individual or Group

Full Name _____ Phone: Area Code () _____
Address _____ City/State/Zip _____
If Youth, month/day/year of birth _____

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II. NOMINATOR: Individual or Group (Please answer as completely as possible).

Full Name of Individual, Business, School, Church, or Organization:

Address _____

City/State/Zip _____

Nominator's name if different from above _____

Nominator's Phone number Area Code () _____

I hereby nominate _____ for a Volunteer of the Year award.

Signature _____ **Date** _____

SEND ALL ENTRIES TO:
United Way Volunteer Action Center
Office address
136 N. 3rd Street
Klamath Falls, Oregon 97601

FOR FURTHER INFORMATION:
Leroy Cabral, Executive Director
Phone: (541) 882-5558
Fax: (541) 882-6181
Email: uwkb@unitedwayoftheklamathbasin.org

Nomination entry forms may be mailed, hand-delivered, faxed or sent via email.

NOMINATION DEADLINE: April 5, 2012 (12 noon)

III. NOMINEE'S CONTRIBUTION: (Please provide no more than two typed pages to address the following two selection criteria).

Leadership & Commitment....Please comment on the amount of time, personal leadership skills, talents, any special characteristics and qualifications the nominee has shown in the service to your organization or school.

Impact & Achievement.....Please comment on the overall tasks and benefits the nominee has provided your agency. How important was his/her accomplishment to the success of your organization or school and to the benefit of our community?

IV. NOMINEE'S OTHER VOLUNTEER INVOLVEMENT(s): (Please list other organizations, clubs or programs nominee is involved with. Contact person might be notified to verify information provided.)

Organization, Club, Program: (Name & Mailing Address)	Contact Person:	Phone #:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



V. VERIFICATION & COORDINATION: In order to qualify for consideration a nominee must have one reference who may be contacted to verify the scope and extent of the nominee's activities. References should be people familiar with the accomplishment for which the volunteer is being nominated and may not include the nominator, the nominee, or any family member related to the nominee.

Name _____ Phone: Area Code () _____

Address _____ City/State/Zip _____

If appropriate, nominations should be reviewed with the organization executive director or president, or a school official in order to coordinate entries for the same nominee. The purpose for this is also to help produce a more detailed and competitive nomination entry. Good luck and thank you for helping United Way to promote the spirit of volunteerism. **This event is presented by the United Way of the Klamath Basin in partnership with the Klamath County Commissioners.**

THESE FORMS MAY BE DUPLICATED

FOR OFFICE USE ONLY:
NOMINATION RECEIVED ON _____

NATIONAL VOLUNTEER WEEK IS APRIL 15 THROUGH APRIL 21, 2012